



Studio Handbook

for

Parents and Students

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1/Introduction

It's our absolute pleasure to warmly welcome you into our family at **Make Your Move Performing Arts**. Our team is thrilled to see many familiar faces return to the studio and even more excited to see some new faces join our community. We have created this one-stop handbook to hopefully shed some light on how things will run throughout the year as well as answer a lot of questions you may have before the year begins. While we would love you to take the time to read this information carefully and keep your handbook in a safe place to refer to as you need, don't forget that our friendly office staff are always here to help and will happily answer any questions you may have. Nothing is too big or too small, we promise! ☺

QUICK REFERENCE STUDIO INFORMATION

Make Your Move Performing Arts

1220 Fox Run Ave. Suite 212

Opelika, AL 36801

ph: 334-705-0205 text: 334-744-4648

Email:

mymovedance@gmail.com

website:

www.makeyourmovedance.com

2/Studio Mission Statement

To start us off, it's important to us at **Make Your Move Performing Arts** that all members of our team share our vision, our purpose and the philosophy that encompasses everything we do both in and outside of our classes. This is a vision that is shared and demonstrated by the directors, teachers and staff members at our studio and it is the driving force behind every interaction with our students and their families.

Make Your Move Performing Arts is a place where kids of all ages shapes and sizes learn to dance and perform. This is a studio where creativity, individuality and self-expression is encouraged and has a community of teachers, students and families who are passionate about performing arts. Our goal is to create a positive and happy experience for all of our students. We strive to nurture and develop talent, celebrate the achievements of all students and inspire a love and appreciation of all styles of dance and the arts. We are committed to providing a safe and positive environment in which all students can feel empowered, comfortable and free to express themselves.

We are committed to: creating a safe and loving environment for all dancers to learn, grow and develop.

We are passionate about: setting and attaining goals, in and out of the classroom.

We care about: the well being of each student.

We love: sharing our passion, creating excitement and having fun in our MYM community.

We embrace: diversity. We love and accept every student no matter race, religion, ethnicity, or economic status. We believe dance is for everyone!

We stand for: teaching your children the value of hard work. With determination and perseverance they can learn that achieving goals is a possibility.

We listen to: You! Communication is the key to our success!

We prioritize: the individual needs of our students. We understand all dancers are not the same, and strive to teach in a manner so that we may connect with each and every dancer on their level.

We promise to: be a source of encouragement, love and support for each dancer.

We value: Effort! In dance class, hard work determines the success of the dancer.

We focus on: providing a top quality dance experience for every student in every department of our dance curriculum.

We share: our hearts, our knowledge and our wisdom of all things dance.

3/Registration

Before slipping on those jazz shoes, it's important that all parents/students – whether returning or new-register and enroll in classes! Parents can register in person or take advantage of our online **registration** at www.makeyourmovedance.com

Our annual membership fee is \$65 per student/ \$85 per family. This fee includes a studio tee shirt and must be paid in full at time of registration. Non payment of your registration fee may result in losing your place in class. Annual membership is renewed May 1st of each year.

We encourage all of our students and families to try a variety of dance styles and we are more than happy to accommodate trial classes for new and existing students who are wanting to try a class before enrolling. Please contact our office if you would like to try a new class and we will happily schedule a quick meeting and fit you in for a trial (provided the class has not reached capacity).

Parent Waivers and Release Forms for MYM, Photography and Videography

Please find our waivers and release forms online in your parent portal.

Health Information and Medical Release/Waiver Form

Please find our waivers and release forms online in your parent portal.

4/Communication

By now you have probably noticed that we are BIG on communication here at **Make Your Move Performing Arts** . It is our promise to respond to all inquiries within 24-hours and we will never leave a question unanswered. Our friendly office staff can be contacted at **334.705.0205** between **3:30 pm-8:00 pm CT**, or you can drop by the studio **Monday-Thursday 3:30pm-8:00pm CT**.

For convenience, our primary means of communication is via email and social media. You will receive regular newsletters and important information via email/social media so please ensure you have provided MYM with an up-to-date email address that is regularly checked. We are of course happy to include multiple email addresses per family if you would like your correspondence sent to numerous recipients. Don't forget to add our email address makeyourmovedance@gmail.com and mymovedance@gmail.com to your contacts so we don't end up in the Spam folder!

In the infrequent case of urgent information (for example, unexpected class cancellations or performance changes), we will send a text message to all families. So, for this reason, please make sure the mobile phone number you have provided to the studio is correct and up-to-date.

Facebook is a great way for us to keep in touch with a large number of people at once, so we encourage all families to like and follow our [MYM business page](#) and to also join our closed [MYM Starlet Academy](#) Facebook group. This closed group is monitored to ensure all content is appropriate and relevant.

We display important information, dates and studio details on our bulletin board in the lobby! Please have a quick look when dropping off/picking up in case there is anything you may have missed. We are always happy to chat in more detail about communications you may receive from MYM, so if you need clarification please don't hesitate to call us.

5/ Important dates/Yearly calendar

We understand wholeheartedly how busy the lives and schedules of our dance families can get as the year rolls on, so we have tried to get all of our important dates organized and ready for you so you can plan other commitments. Below we have listed some of our most important "Save the Dates". These dates will also be communicated via **email and Facebook groups** as we get closer to the events. If you know ahead of time that your family will be unable to attend these events due to planned holidays or existing commitments, please let the office know at your earliest convenience.

Please note important dates so that you are aware of ALL studio activities (extra performances, rehearsals, concert dates, picture day, extra classes). The studio will always post all such notices on the bulletin board, newsletters, social media, and through Email to insure that you are informed. You may also link to our calendar

<http://www.makeyourmovedance.com/calendar> (*scroll down under the calendar and subscribe!)

Date	Event	Description	Who it involves
09/05/2022	MYM closed	Studio Closed for Labor Day	All students
10/24-28/2022	Student Dress Up Days	Themed days to dress	All students
11/22-27/2022	MYM closed	MYM closed for Thanksgiving	All dancers
12/3/2022 12/4/2022	Opelika Parade Auburn Parade	Dancers ride in both parades! Must sign up for this event! (Actual date- TBA)	All dancers
12/12-15/2022	Holiday Showcases	Dancers will perform for family on dance class day	All parents are invited
12/19/2022	MYM Last Class before Holidays	MYM closed for the Holidays!	All dancers
1/4/2023	MYM opens	MYM resumes classes	All dancers
03/2023	Spring time meeting	Parents and Teachers meet at MYM to chat about upcoming events and studio happenings	All parents (no children please)
3/27-31/2023	MYM closed	MYM closed for Spring Break Holiday	All dancers
04/2023	Photos	Dance class photo week!	All dancers
5/30-31/2023	Recital/Concert rehearsal	One of these dates will be our rehearsal date for the concert venue	All dancers
5/29/2023	MYM closed	MYM closed for Memorial Day	All students
6/1-6/3 2023	Recital / Concert	End of season recital/concert- actual dates TBA	All students

Please note: It is the responsibility of the parent /dancer to be aware of all dates, events and payments throughout the year.

6/ Code of Conduct

To ensure the smooth, safe running of **Make Your Move Performing Arts** and an enjoyable experience by all, below you will find our ***Policies and Procedures***. As always we are open to feedback, so if any of the requirements outlined below are unclear or concerning, please give us a call to discuss further. Following a formal meeting, we do reserve the right to dismiss any students or parents who breach our studio's policies and procedures.

Policies and Procedures

Fees: Families who do not comply with their studio fees or costume payment obligations may be charged a late fee, and/or excluded from performances. Costume expenses are the responsibility of the parent, and costumes will not be issued to students with **unpaid** class fees.

- **Membership:** A non-refundable fee of \$65 per student/\$85 per family is required at registration.
- **Payment responsibilities:** Parent/Guardian agrees to assume all financial responsibilities (monthly tuition, late fees, returned check fees, dance wear, shoes, concert fees and costume fees) unless Written Notice of Cancellation of said agreement by parent/guardian and "Make Your Move" is received. **PLEASE NOTE:** All Students are considered enrolled and monthly charges/late fees are incurred unless Written Notification of Withdrawal is received, all fees and deposits paid are non refundable. If an account is 60 days past due, dancers **will not** be allowed in class until the account is current.
 - Tuition paid after the 15th will incur a \$15 Late fee.
- **Costume Fees:** Costume fees for the year end concert will be charged to your auto bank draft in the month of October.

****No costume fees will be refunded after October even if student withdraws from the studio. The costume fee that was paid will be used for shipping and restocking fees. Costumes for competitive classes may require an additional fee depending on the cost of the costume.****

 - Non payment of costume fees: Students will not receive a costume until fees are paid in full.

Withdrawals: There is a two month minimum for all lessons. One month's notice from the first of the month is required to discontinue any classes. Withdrawal must be done in person and will not be accepted over the phone. Withdrawal must be done at the studio office and not with a teacher. Withdrawal must occur within the first seven days of the month.

No withdrawals will be accepted after **March 1st. To withdraw from classes a parent or student must:**

- -Inform studio administration in person-Complete and sign a withdrawal form provided by the studio office
- All Automatic bank draft charges will stop after the one month notice period. Make Your Move Performing Arts reserves the right to terminate lessons to any students without notice. In such a case a refund for unused lessons will be given.

Classes: No classes (including private lessons) or teachers are to be disturbed unless it is an emergency. Parents are not to approach teachers or students during class. All parents must wait in the waiting areas or outside of the studios until classes have been dismissed.

- **Make Your Move** management reserves the right to change teachers or scheduling when necessary at any time throughout the year.
- **Substitutions:** MYM reserves the right to provide a substitute teacher if the regularly scheduled teacher is ill or otherwise unable to teach classes. If a teacher is ill and MYM can not arrange a substitute any missed classes will be made up.
- **Choreography**, costuming and studio policies remain the intellectual property of **Make Your Move** and may not be reproduced or sold by any students, parents or staff without permission of the directors.

Student Drop Off/Pick Up: We are unable to take responsibility for our students before or after their scheduled classes and it is the responsibility of the parent to ensure their child is picked up and dropped off on time. In the case of an emergency or unavoidable delay, please contact the studio immediately to inform us of the situation so we can keep your child calm and safe until they can be picked up. ***Siblings of dancers should not be left unsupervised in the building.***

Questions/Complaints: Any questions or complaints must go through the main office – parents and students are not permitted to contact MYM faculty/teachers via phone, in person, or via email / social networking with studio issues. Personal meetings with the studio owner, faculty or teachers can happily be arranged via the office. Communication is key! :)

Behavior: In the rare case of a parent or student showing disrespect or defamation to any parent, staff member or student, a meeting will be called immediately and dismissal may be considered at the discretion of the director. Physical, mental, emotional or cyber bullying by parents, staff or students will not be tolerated and may result in dismissal from the studio.

Misc:

- **Make Your Move** takes no responsibility for any stolen or misplaced property on the studio premises and we encourage our families to avoid bringing valuable items into the studio where possible.
- Only private lesson students are permitted to enter solo competitions and it must be with the permission of their teacher and choreographer.

Extreme Weather or Unexpected Interruption of Classes: If the studio must cancel class due to extreme weather conditions or events beyond our control such as power outages, the missed classes will be added at the end of the teaching year if needed. No refund for lessons missed due to these reasons will be given.

Dress Code: *Required Dancewear and dance shoes must be worn to all classes.* Failure to wear required dancewear to class could result in students being asked to sit out of class. Repeated failure to wear required dancewear could result in termination of lessons. Students are not permitted to wear jeans or shoes worn on the street or outdoors to any dance class. For Safety reasons dancers are not permitted to wear jewelry. All hair must be neatly secured in a ponytail or bun and out of the face and eyes. Please understand we value our training process and our educational atmosphere. If a student is not properly dressed out, it can hinder their learning process.

Attendance and Tardiness: Attendance is taken at the beginning of each class, the teacher/studio reserves the right to ask a student who is late to sit out of class. Repeated tardiness may result in termination of lessons due to the potential harm to the student who misses the warm up segment. A minimum attendance level is required. If a student misses more than 4 classes without written notices the school reserves the right to terminate lessons or deny the student an opportunity to compete or perform in the year end concert. Students missing more than 4 classes after January will not be allowed to participate in the year-end concert, festivals or competitions.

Injuries: Parents, Legal guardians, minor students and adult students waive the right to any legal action for any injury sustained on Make Your Move property resulting from normal class activity or any other activity conducted by the students before, during or after class times.

Photo Release: Make Your Move is hereby granted permission to take photographs of the students to use in brochures, web sites, posters, advertisements, and other promotional materials the school creates. Permission is also hereby granted for the school to copyright such photographs in its name.

TV Monitors: Our TV monitors are placed in the waiting areas for you to enjoy and view your dancer during class. **They are not there to critique the staff or talk about other students.** We ask if you have any concerns you will set up a meeting with your child's instructor through the office. **Please do not Gossip in the Waiting area, this sets the stage for a NEGATIVE atmosphere and we always want to have a POSITIVE atmosphere at Make Your Move. GOSSIP is disrespectful.** Words have POWER. Please use your words for lifting up others.

7/ Dance Programs/Classes

There are several “Departments of Dance” at MYM. To help remind you what department your dancer is a part of; please see below for a quick overview of how our programs are structured.

BALLET PROGRAM

Our BALLET PROGRAM is the Foundation of all of our departments at MYM.

Ballet classes are leveled from 1-3 and include other classes such as pre-pointe and beginning/advanced pointe. Our Ballet program is for any dancer who wishes to train for educational or competitive purposes. We offer this program to ages 6 and up.

STARLET ACADEMY PROGRAM

STARLET ACADEMY is the Educational/Foundation department of MYM.

These classes help to stimulate creativity, develop self-esteem and to encourage dancers to have fun and foster a love for the arts! They are geared to promote camaraderie among dancers and instructors, nurturance in the teaching-learning process, and time to smile and enjoy the class. We also use a variety of music, making sure that they are always enjoyable and age-appropriate.

- **Twinkle Tots: (ages 3-4)** Twinkle Tots is an introduction to the world of dance. It is a combination class of tap, jazz and ballet. The primary goal is to foster a love of movement. The creative component is quite large. Several fun or special activities happen in each class. For example, a scarf or teddy bear dance at the end can facilitate the dancer's own physical expression. Taking part in dancing out a narrative helps children to understand that dancing is an expression. It is a means of communicating feelings and actions. The movement covered in Twinkle Tots are all steps so that a 3-4 year old can master while building self-confidence. The vocabulary is also set up to prepare students for the next level of dance, Twinkle Stars.
- **Twinkle Stars: (ages 4-5)** Twinkle Stars is a combination class of tap, jazz and ballet and prepares the beginning dancer for more complex movement. The primary goal is to continue to foster the love of movement and prepare the dancer for the structure of the Kinder Stars class. The creative component is quite large. Several formation changes, memory games and more advanced across the floor movement is introduced. The vocabulary covered in Twinkle Stars is a continuation of the Twinkle Tots curriculum and is set up to prepare students for Kinder Stars.
- **Kinder Stars : (ages 5-6)** Kinder Stars is a combination class of tap, jazz and ballet for current Kindergarten students and covers a basis of movement found in all dance forms. The goal of Kinder Stars is to foster creativity, freedom and expression in movement, and a love for dance. The concepts will prepare the students for the following year when they graduate to Shining Stars for 1-3 graders, or enter into Ballet 1. Creative or free components are also included within each class: ie; Circle Improvisation, Freeze Dance, Free Dance, etc. By the end of the year the students can dance set work independent of the teacher, memorize simple exercises and sequences, and make a start of musical interpretation.
- **Shining Stars/Rising Stars/Super Stars :** These tap and jazz combo classes are also part of the Starlet Academy. They are geared towards the dancer who wishes to take combination classes of tap and jazz one day per week. The Starlet Academy is a great introduction to dance and set up according to their school grade. Classes focus on building technique in a stress free atmosphere while singing and dancing to training aids that are helping to build muscle memory, vocabulary, and building self-esteem. Most students are assigned to class according to their grade level in school, but it is not uncommon for a more advanced dancer to move ahead to the next class level. *Shining, Rising and Super Stars are encouraged to complement their tap/jazz combo class by entering into the Ballet Program.*
- **Tween Fusion : (ages 9-up)** concentrates on the fluidity, emotion, and varying styles of jazz and hip hop associated with much of the edgier music videos you see produced in today's market. This class has an intense warm up then focuses on choreography, combinations and connecting with the “performer” inside of you!
- **Hip Hop- Petite (ages 5-7) :** A Street dance class mixing funk and hip hop with street dance styles. Petite hip-hop classes introduce the acrobatics of "breakdancing". Students can expect to learn holla backs, stalls (freezes), turtles, k-kicks and much more!
- **Hip Hop- Hip Hop/Flip Flop: (ages 3-4)** A fun, energetic dance class mixing funk and beginning hip hop with sassy dance moves. This super fun class introduces the primary level of our acrobatic arts program in a combination format.

STAR ARTIST PROGRAM

S.T.A.R stands for Skills Taught at Accelerated Rate. The S.T.A.R student program is for any student taking more than one dance class per week, or one acro and one dance. These students love the stage and love to dance! When dancers take multiple classes per week they get stronger, more flexible, more skilled and become an overall better dancer! Our schedule and class discounts make it easy to enroll in multiple classes and take advantage of the S.T.A.R program. In addition to accelerated skills, S.T.A.R students are rewarded for their hard work with tons of fun swag and opportunities.

ACROBATIC ARTS PROGRAM

Our ACROBATIC ARTS PROGRAM is the core of our AcroDance department at MYM.

The program is based on safe and effective progressions with proven results in five divisions of AcroDance: Flexibility, Strength, Balancing, Limbering and Tumbling. Developed with input from professionals and experts in ballet, modern dance, jazz, contortion, artistic gymnastics, rhythmic gymnastics, sport acrobatics, yoga, acro yoga, pilates, physiotherapy, hand balancing and more, you will not find a more comprehensive program. The simple, thoughtful progressions take the beginner preschool level dancer from log rolls and somersaults to the advanced dancer tumbling effortlessly across the stage.

Acro 1, 2, 3 and Hip Hop/Flop Flop are all part of our Acrobatic Arts program, and are considered an extension of the Starlet Academy. MYM is proud to be the first studio that was certified in the Acrobatic Arts program in Alabama in 2014.

MYM DYNASTY PROGRAM

The MYM DYNASTY is the COMPETITIVE TEAMS department of MYM.

These classes are designed to train dancers for the competitive and professional world, to offer a more challenging curriculum, and to have the ability to compete/perform many times throughout the season!

Mini Monarchs, NPGs, Royal Revolution, Imperial Power, Purple Reign, and all Hip Hop Krews are part of the MYM DYNASTY! Team members train 3-15 hours per week and are chosen through an audition process.

MYM INTENSIVE PROGRAM

Our INTENSIVE PROGRAM is designed for the more serious/advanced dancers of MYM.

These classes are designed to train dancers for the competitive and professional world, to offer a more challenging curriculum, and to have the ability to feel confident in any dance setting from auditions, performances and conventions!

Ballet, Pointe, Jazz and Tap classes are available in this program.

OPEN CLASS PROGRAM

The extra-curricular/ drop in class system is the OPEN CLASSES department of MYM.

These classes vary in genres year round and are available on a monthly drop-in basis or you may enroll for the season. These classes are available to all dancers from MYM or other studios (whether enrolled for the season or not).

Strength and Conditioning, Stretch/Turns/Leaps, Jazz Technique, and Open Contemporary are all part of the "Open Classes" department.

8/ Safety

With the safety of our families a number one priority, **Make Your Move** is very serious about upholding Child Protection laws and policies within the studio as well as at public performances and in the online arena (website and social media).

As part of your registration, you will have read and signed our policies and procedures allowing us to proudly use images and video footage of your student for advertising and promotional purposes. Should you have any concerns whatsoever with signing this declaration, please see our reception staff who will happily assist you.

We have a number of cameras and viewing windows within the studio rehearsal space which can be checked by parents and family members from the comfort of our **waiting area**.

The directors and staff at **Make Your Move Performing Arts** are educated in the negative impact of inappropriate music and costume selection when it comes to performing dance routines and are wholeheartedly committed to ensuring children in all of our dance routines are not subjected to any inappropriate songs or costuming. We recognize that songs with sexist, explicit, violent, racist, homophobic or criminal content may influence our dancers and/or audience and will strive to avoid using such music. We are committed to restricting costumes that project sexuality, contain explicit graphic or textual content.

Make Your Move Performing Arts takes no responsibility for any stolen or misplaced property on the studio premises and we encourage our families to avoid bringing valuable items into the studio where possible.

You will find within our enrollment paperwork a public liability / insurance statement. Please read this document carefully and sign it prior to the commencement of classes so you fully understand the rights and responsibilities of your family and our studio.

9/ Privacy

When you purchase or hire a product or service with **Make Your Move Performing Arts**, the information we may collect from you includes your name, address, telephone numbers, email addresses, medical information and perhaps credit card or bank details. It may also include details of the products and services we provide to you as well as the status of your enrollment. We only collect information directly from our students or their parent/guardians primarily for the purpose of providing services to you and to administer and manage invoicing and debt collection.

We may occasionally use your information to promote and market to you information which we consider may be of interest to you unless you contact us and tell us not to do so.

We will **never** sell or pass on any of your information to third parties unless required by government authorities or in the event of debt recovery. Any information passed on will be done so with appropriate privacy and confidentiality protection.

Information is stored securely in paper or electronic form and is accessible only by authorized personnel.

If you would like to know what information we hold about you or wish to update the information, or if you wish to be removed from all further direct marketing communications, please contact our office via email.

10/ Inspiration, Progress Reports/Testing

As a studio who values the growth and commitment of our dancers from all ages, it's our pleasure to offer inspiration/progress reports and/or syllabus testing to students enrolled in **the Ballet Program and Acrobatic Arts Program**. We plan to have testing every 9 weeks with the exact date to be confirmed at a later date via **email**.

On a side note, our vast experience shows that providing a testing/exam procedure presents a unique opportunity for the children to display and take pride in how hard they work and are able to progress in their classes.

What happens in inspiration, progress reports/testing?

-The students will come to the studio for their regular class session.

*-Over the course of **the class**, they will perform their syllabus exercises chosen by the faculty member both as a group and individually.*

*-There **is not** a theoretical/written exam involved.*

*-It usually takes about **2-3 weeks** for all testing data to be compiled, but once the **faculty** has completed the process your child will be presented with their inspiration/ progress report as well as comments and areas for improvement on their performance.*

11/ Fall Schedule

Scheduling our classes is a huge task and we take all care to ensure that children are given classes at an age-appropriate time without long hours that may lead to fatigue or disrupt home /school life. Please see our fall schedule and contact us if you have any questions.

12/ Dress Codes (dance wear)

At **MYM**, we believe that by wearing appropriate class wear it gives students a sense of belonging to our family as well as creating an identity for our studio in the greater community.

Our dress codes also:

- Encourage discipline
- Help students resist peer pressure to buy stylish clothes for class
- Help identify non-students in the studio
- Diminish economic and social barriers between students
- Increase a sense of belonging and school pride
- Improve attendance

Class wear can be purchased year-round from the studio dancewear websites:

<https://www.shopnimbly.com/makeyourmove> and www.discountdance.com

Please ensure all parts of your child's dance apparel and shoes are **clearly labeled** - individual shoes, socks, underpants...you'll be amazed at the amount of lost property we generate!

Further style-specific dress code requirements are as follows:

Ballet (Mini/Petite Ballet, Ballet 1,2,3)- Ballet students must have **split sole ballet shoes in pink or your skin tone (girls)/ black ballet shoes (boys)**. You will also need pink or your skin tone ballet tights and a class leotard (Mini/Petite Ballet= Baby Blue, Ballet 1= Lavender, Ballet 2= Royal Blue, Ballet 3= Black) Boys=black shorts/pants & white tee/tank shirt.

Twinkle Tots/Stars- Starlet Academy students are required to wear **pink or skin toned ballet shoes (NO strings) and white (buckle) tap** shoes. For their class wear, students must wear designated class colors. (see above on where/how to purchase). Students may wear pink or skin toned tights or bare legs with socks. (*Please note: closer to concert we may ask to paint tap/ballet shoes to match costuming)

Jazz and Tap- Starlet Academy students in Shining and Rising Stars require **jazz and tap** shoes in required colors with socks. For their class wear, students may wear any combination of shirts, crop tops, leggings with a leotard for modesty. (*Please note: closer to concert we may ask to paint tap/jazz shoes to match costuming, or require black jazz shoes to be worn)

Hip Hop- for class, students require **sneakers or jazz shoes** along with any combination of shirts, crop tops, shorts or pants. (please wear a leotard or sports top underneath loose clothing for modesty).* A specific sneaker will be required for the concert. We will specify closer to date.

Lyrical/Modern/contemporary- Students can wear bare feet or ballet shoes for this class. As they get more advanced we suggest getting some foot thongs and /or foot undeez.

Acrobatics- Students do not need footwear for this class. They must wear tight fitting clothing (preferably a leo w/dance shorts). Hair tied back so it doesn't get caught/tangled when doing tricks.

13/ Fee Structure

Below is the fee structure for **22-23**. Feel free to contact our office staff if you have any questions.

Class Time Per Week	Price Per Month
30 minute class	\$45
45 minute class	\$55
1 hour class	\$68
1 hour 15 min class	\$83
1 hour 30 min class	\$98

Monthly Fees:

Monthly fees are deducted on the 1st of each month. Fees are based per class. (Daycare program dancers, add \$5 to monthly fee)

- **Automatic Monthly Processing** – Your credit/bank card will automatically be charged your tuition amount each month.

Additional Fees:

Twirl Program – \$30-A one time fee due per season for the “Tutu Twirl” program that accompanies our Twinkle Tots Pink, Lilac, and Twinkle Stars programs. (incl:workbook, achievement ribbon, and a certificate that is presented at the end of the year.)

Costume Fees: *By class ***ALL Class Costume fees are Auto-drafted on Oct 25***

Twinkle Tots Pink, Lilac, and Twinkle Stars -	\$100 (Ballet, Tap, Jazz)
Kinder Stars, Shining Stars, Rising Stars, Super Stars -	\$100 (Tap, Jazz)
Ballet, Petite Hip Hop, Funk Fusion-	\$85
Acro, Hip Hop/ Flip Flop	\$75
Open Classes- no costume	\$0

*Costume fees **do not** include shoes. *designated Hip Hop shoe required and is the responsibility of the dancer

Concert Fees:

The MYM Concert is held at the end of each season (end of May or first weekend in June) to celebrate and display all that your dancer has achieved throughout the year! To offset the cost of production each family contributes via their concert fee.

- Concert package fees will be due on April 5th and will be withdrawn along with your monthly fee. *(Packages range from \$75-\$150)
- Please note the Concert fee is an **additional fee** due in April

14/ Attendance

Your child's attendance in class is **very important** to their peers and our teaching staff. As a member of the team, it is a commitment for you to ensure your child attends their classes on time each week and attends all lessons planned for them. Not only do absences impact the concert routines we create, it also impacts the social and confidence-building principals we work hard to foster in each age group.

If you know ahead of time that your child will be absent due to holidays/vacations, commitments or school trips, please let *us* know ahead of time so the class impact is minimal. If your child is too unwell to attend class, we ask that you inform our admin team as soon as you can so they can let the teachers know and preparations can be made to catch up on any missed work.

Unfortunately we are unable to accommodate make-up sessions for students who miss class, but will make every endeavour to schedule a catch-up class in the unlikely event that **MYM** needs to cancel a lesson.

15/ Social Media

The **Make Your Move** Social Media Policy refers to all social networking sites, video/photo sharing sites, blogs, micro-blogs, wikis, podcasts, forums, instant messaging and geo-spatial tagging (for example, Facebook check-ins). See below for our regulations regarding Social Media and feel free to contact our office staff if you have any questions.

- Please remember that your anonymity on Social Media is never guaranteed and to exercise particular caution when posts, images or videos identify children in your care.

- Remain mindful that your behavior on Social Media remains in keeping with **Make Your Move's** code of conduct as outlined in chapter 6 of this handbook.

- Any comments or posts perceived to be obscene, defamatory, threatening, harassing, discriminatory or hateful towards **Make Your Move** faculty/staff, students or families may subject the owner to disciplinary or legal action.

- Should you wish to engage on Social Media while identifying as a studio volunteer or employee, you may only do so with integrity, respect, and adhere to privacy and confidentiality policy.

- Any content revealing or referring to sensitive studio information is not allowed to be shared online.

- Intellectual property laws (for example, costume design and choreography) must be observed by all studio patrons when posting online.

- While affiliated with our studio, (for example, images of your child in **Make Your Move** uniform) we will not tolerate any posts that are racially, sexually, physically or religiously offensive.

- All matters pertaining directly to the studio - whether it be fees, scheduling, placements or performance

opportunities - may not be communicated via Social Media. We have an open door policy and encourage all communication, complaints and feedback to be communicated to the principal directly.

- We discourage parents / students and teachers from becoming 'friends' or 'followers' on Social Media, unless there is an existing relationship. We consider all studio members to be family and as such feel the obligation to respect and monitor personal boundaries.

- Families found to be engaging in 'hidden' or 'private' groups formed for the specific purpose of discussing studio matters will be encouraged to join our closed Facebook group for public discussion and warned against discussing Studio matters in their private online groups.

- Photos or Videos taken from performances or rehearsals may NOT be posted online.

- You may not post photographs / videos that feature **Make Your Move** dancers other than your own online without the proven consent of their parent/guardian.

- Identifying information of any featured minors - including names, ages or location - must be removed when posting on Social Media.

16/ Our Teachers / Faculty

Finally, it's our pleasure to introduce our amazing faculty for 2022-2023

Our enthusiastic, passionate and dedicated teachers are thrilled to be a part of your family's dance journey this year. We are truly looking forward to growing together to mold this generation of skilled, confident, genuine and unique performers.

Mandy Moore- Owner/ MYM Studio Director

Sandra Spikes- Administrative Manager

Jaime Moore- MYM Studio Co-Director, Dynasty Program Director

Erica Williams- Dynasty Program Director

- Ballet Program- Mandy Moore, Jenna Dickey
- Starlet Academy Program- Mandy Moore, Jen Ambrose, Carley Gay, Kenzie Gay, Blaire Finlayson
- Dynasty Program- Jaime Moore, Mandy Moore, Erica Williams, Jenna Dickey, Kendrick Wallace
- Acrobatic Arts Program- Jaime Moore, Erica Williams, Laura Childs, Kamryn Lowery, Blaire Finlayson, Jen Ambrose
- Open Classes Program- Mandy Moore, Jaime Moore, Erica Williams

Please visit our website for complete bios of each faculty member!

www.makeyourmovedance.com